



EPIC

Educator and Parent
Involvement Connection

Current Millburn PTO - 5 board members

Elementary President

Middle School President

Vice President

Treasurer

Secretary

Current Millburn PTO Committees

- 8th Grade Celebration
- Staff Appreciation
- MES Family Fun Night
- MMS Activity Night
- Box Tops
- Supply Kits
- Spirit Wear
- Fun Run
- Kids Resale
- MES Bookfair
- MMS Bookfair
- MES Holiday Celebrations
- MMS Holiday Celebrations
- Decorations Chair
- District Talent Show
- Fall Festival
- World's Finest Chocolate
- Retail/Promotion Nights

Current Millburn Education Foundation - 9 board members

President

Vice President

Treasurer

Secretary

Five Board Members

Current Millburn Education Foundation Activities

Golf Outing

Millburn Madness

Donuts for Dads

Muffins for Moms

Scholarship for Graduating Seniors



New EPIC Group

- One parent organization for the 2019-2020 school year.
- Utilizes the best parts of the two groups by consolidating the PTO volunteer power and the Foundations 501(c)(3) status.
- One board elected to facilitate all of the events previously known as PTO and Foundation activities.
- Bylaws updated to include both the PTO and Foundation requirements.



Proposed timeline for changes

- 5/2/19 - Q & A session with PTO, Foundation and Combination Committee
- 5/21/19 - PTO General Assembly Meeting
 - PTO will be voting to dissolve
- 5/21/19 - EPIC Introduction Meeting
 - EPIC Q & A session
 - Nominate EPIC board members - these board members will be responsible for setting the annual plan and budget
- May 2019- Foundation Meeting,
 - vote to adopt new EPIC bylaws to become effective 7/1/19
 - Attorneys need final approval on bylaws before adoption
- 6/3/19 - Vote EPIC board members



New EPIC Board Members

Minimum of 5 with a maximum of 9

- President
- Vice President
- Secretary
- Treasurer
- Community Relations Director
- Corporate Fundraising Director
- Community Fundraising Director
- Elementary School Activities Director
- Middle School Activities Director

New EPIC Board Member - Descriptions

President - Principal director of the group, provide general supervision, direction and control EPIC activities. Preside at all meetings of the board, as needed provide support at EPIC activities.

Vice President - Assist the president in all duties of the President. In the absence of the President, Vice-President shall perform all Presidential duties.

Secretary - Keep full and complete record of all proceedings of the Board of Directors. In general perform all duties incident to the office of Secretary.

Treasurer - Principal accounting and financial director of EPIC and shall have the charge and responsibility to maintain adequate books of accounts for EPIC.



New EPIC Board Member - Descriptions Continued

Community Relations Director - Communicate and promote EPIC's role in the Millburn District. Recruit new members and build relationships.

Corporate Fundraising Director - Coordinate and/or initiate corporate sponsorship opportunities. Support committee chairs in fundraising activities. Promote corporate matching program.

Community Fundraising Director - Coordinate and/or initiate community fundraising including but not limited to the sale of goods or services. Support committee chairs in fundraising activities.

Elementary School Activities Director - Facilitate and support EPIC activities that occur at the elementary school. Work with committee chairs to organize enrichment events held at the elementary school.

Middle School Activities Director - Facilitate and support EPIC activities that occur at the middle school. Work with committee chairs to organize enrichment events held at the middle school.



EPIC Community Relations Director

Community Relations Director - Communicate and promote EPIC's role in the Millburn District.
Recruit new members and build relationships.

- Maintain Website
- Push out communication on social media
- Community Directory
- Membership Drive



EPIC Corporate Fundraising Director

Corporate Fundraising Director - Coordinate and/or initiate corporate sponsorship opportunities. Support committee chairs in fundraising activities. Promote corporate matching program.

- Golf Outing
- Millburn Madness
- Corporate Price Matching for Donations
- Amazon Smile
- Fun Run
- Retail/Promotion Nights



EPIC Community Fundraising Director

Community Fundraising Director - Coordinate and/or initiate community fundraising including but not limited to the sale of goods or services. Support committee chairs in fundraising activities.

- Box Tops
- Supply Kits
- Kids Resale
- Spirit Wear



EPIC Middle School Activity Director

Middle School Activities Director - Facilitate and support EPIC activities that occur at the middle school. Work with committee chairs to organize enrichment events held at the middle school.

- 8th Grade Celebration
- MMS Activity Nights
- District Talent Show
- Holiday Celebrations
- Decorations
- Book Fair



EPIC Elementary School Activity Director

Elementary School Activities Director - Facilitate and support EPIC activities that occur at the elementary school. Work with committee chairs to organize enrichment events held at elementary school.

- Family Fun Nights
- Holiday Celebrations
- Decorations
- Book Fair
- Fall Fest
- Donut for Dads
- Muffins for Moms



Do you have questions?

**Please email...
millburnepic@gmail.com**

